

Archives Reproduction Request Form

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Item(s) Identification & Description:



Archives Regulations Regarding Reproductions

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PTPL Archives Reproduction Fees

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- Black & white copies: \$0.10 per page
- Color copies: \$0.50 per page

Up to 10 copies will be provided while you wait. 11 or more copies will be available in 5-10 business days. All photocopies must be picked up in person.*or mailing fee?

Digital Scans:

Color scans up to 9" x 12":

- \$5.00 set-up fee per order
- \$2.00 per scan

Fee includes email transmission of the scan. Scans can be provided on a patronprovided USB drive at no extra cost or on a PTPL USB drive for a \$5.00 fee.

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• \$1.00 per file

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