

Archives Research Request Form

Da	te of request:	Received by staff member:	
	Received via (phone, email, in-person):		
	Patron name:		
	Patron email:		
	Patron phone:		
	Information requested (Please be as s	pecific as possible.):	
	Reason for request (for copyright purp	ooses):	
	Date of resolution:	······································	
	Resolving staff member:		
	Details of resolution:		